

QUEST CE

The leader in insurance education

Please fax your completed, state-required affidavit to:

414-375-3449

West Virginia Department of Insurance

Self-Study Continuing Education Proctor Requirements

- Self-study examinations must be proctored by a disinterested third-party.
- The proctor must be physically present as the student takes the exam.
- The examination must be completed by the student, on a closed-book basis without assistance.

WEST VIRGINIA

AFFIDAVIT OF PERSONAL RESPONSIBILITY

To be completed and signed by student.

I declare that I personally completed of this exam without any outside assistance including course material, other source material or assistance from any person(s).

Signature of Student
(Sign in ink only)

Student License Number

Date **must match date of exam completion*

AFFIDAVIT OF EXAM COMPLETION

To be completed and signed by exam monitor.

Printed Name of Student:		Name of Course:		
Address Where Exam was taken:		City:	State:	ZIP Code:
Date Exam was Taken:		Beginning Time:	Ending Time:	
Type of Monitor: <input type="checkbox"/> DISINTERESTED THIRD PARTY				
Printed Name of Monitor:		Job Title of Monitor:		
Monitor's Company/Agency Name:		Business Phone Number:		
Business Mailing Address:		City:	State:	ZIP Code:

I declare that I personally observed the above named individual during the completion of this examination and also observed that the student received no outside assistance in completing the examination.

Signature of Examination Monitor
(Sign in ink only)

Date **must match date of exam completion*